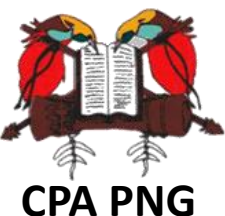


REGISTRATION FORM

BASIC ACCOUNTING & BANK RECONCILIATION STATEMENT PREPARATION CROWNE PLAZA HOTEL, CONFERENCE ROOM – PORT MORESBY

DATE : WEDNESDAY, 16TH MAY 2018
TIME : 8.30AM – 4.30PM
COST : K385 (MEMBER) K440 (NON-MEMBER) GST INCLUSIVE



Given Name : _____ Surname: _____ CPA ID: _____
Email : _____ Telephone: _____ Mobile: _____
Organisation : _____
Address : _____

Overview:

This intensive and practical workshop provides attendees with a robust overview to entire Accounting Cycle (various processes involving accounting) and Preparation of Bank Reconciliation Statement.

Course Objectives:

After completing this session, an attendee should be able to:

- Learn Basic Accounting Concepts and Principles
- Understand Accounting Cycle and different types of Journals & Ledgers
- Understand and Prepare Trial Balance and Financial Statements
- Identify Recent trends of Financial Statements and requirements
- Understand the Bank Reconciliation Statement and Preparation of BRS with practical cases (Practical Approach to make expert in BRS)

Course Facilitator: Dr. Suresh Babu, Lecturer – Accounting, School of Business and Public Policy, UPNG

Dr. Suresh Babu Nagarajan, Lecturer in Accounting with the School of Business and Public Policy at the University of Papua New Guinea. Dr. Suresh Babu was awarded Doctor of Philosophy (Ph.D.) recently by Madurai Kamaraj University, India. Further, Dr. Babu holds a Master of Philosophy in Commerce, Master of Commerce in Accounting, and MBA awarded by Madurai Kamaraj University. Dr. Babu has been teaching in Papua New Guinea since 2010. Dr. Babu's specialized areas are Accounting, Finance, Taxation, Financial Reporting, Strategic Management Accounting etc., He is handling various modules of CPAPNG programme and also conducting CPD program for CPAPNG since 2011. Apart from this, he has published several articles on leading journals, attended several workshops and conferences. Dr. Babu is involved in teaching of Entrepreneurship, Innovation and Change for participants of MBA and Advanced Case Study in Human Resource Management for Master of Human Resources Management (MHRM) programme. Dr. Babu is a financial member of Certified Practising Accountants of Papua New Guinea (CPAPNG). Also He is the professional member of CIPFA, UK.

Account Details:

A/C NAME : CPA PNG
BSP A/C # : 1000020001
Branch : Gordons Commercial Centre
BSB Code : 088951

Cancellation Notice

Cancellation advice must be confirmed with us a week before the workshop scheduled date. Failing to do so will result in payment being forfeited in lieu of expenses incurred in catering and related costs on the workshop.

Please forward completed registration form with payment details to:

Attention : Roddie Soweni
Phone : 3212105/3217658
Fax : 3200469
Email : roddie@cpapng.org.pg or cpapng@cpapng.org.pg

CPA PNG OFFICE
Level 2, (street level)
Armit Street, Paga Hill
PO Box: 1937, PORT MORESBY, NCD